



MEMORANDUM
COUNTY EXECUTIVE OFFICE
Procurement Services Division
County of Placer

TO: Board of Supervisors DATE: April 21, 2020
FROM: Todd Leopold, County Executive Officer
By: Brett Wood, Purchasing Manager
SUBJECT: Electric Motor / Pump Maintenance & Service Repair - Multiple Vendors

ACTION REQUESTED

Approve the award of competitive Bid No. 20061 to Herold & Mielenz Inc. of Sacramento, CA; All Electric Motors Inc. of Auburn, CA; and Flo-Line Technology of Auburn, CA for Electric Motor / Pump Maintenance & Service Repair in the maximum aggregate amount of \$150,000 for the period of April 22, 2020 through March 31, 2021. Funded by the Department of Public Works Environmental Utilities Division FY 2019-20 Final Budget and to be included in the FY 2020-21 Requested Budget.

Approve the option to renew the resulting contracts for two (2) additional one-year terms in the maximum aggregate amount of \$150,000 per year and authorize change orders up to a maximum cumulative amount of \$15,000, consistent with the Procurement Policy.

Authorize the Purchasing Manager to sign all required documents, subject to departmental concurrence and available funding.

BACKGROUND

The Department of Public Works Environmental Utilities Division submitted a request to solicit bids for Electric Motor / Pump Maintenance & Service Repair. The County maintains different pump types and brands at the various sewer lift stations throughout the County. Electric motor and pump replacement and repair is an ongoing and essential component of Environmental Utilities operations.

The Procurement Services Division collaborated with the department to develop and publish Invitation for Bids No. 20061. Over twenty five vendors were notified of the bid in Procurement's bids&tenders™ online bidding platform. Thirteen vendors showed interest in the bid, four of which submitted responses to the bid. Procurement evaluated the bids in accordance with criteria contained in the solicitation. Local vendor preference and prompt pay discounts were considered but did not affect the outcome. The department needs to have multiple vendors under contract due to variables in availability of parts or service, to avoid excessive downtimes for this critical operation. As a result, the following three vendors are being recommended for contract awards for the period of April 22, 2020 through March 31, 2021.

Herold & Mielenz Inc. of Sacramento, CA
All Electric Motors, Inc. of Auburn, CA
Flo-Line Technology of Auburn, CA

The total contract awards exceed the Purchasing Manager's authority. Therefore, your Board's approval is required to award these contracts in the maximum aggregate amount of \$150,000. This contract supports your Board's Critical Success Factor of supporting the maintenance of public serving infrastructure and amenities.

FISCAL IMPACT

Funding is provided in the FY 2019-20 Final Budget and will be included in the FY 2020-21 Requested Budget for the Department of Public Works Environmental Utilities Division. Funds are not encumbered against the agreements until services are provided. Future renewals will not be executed without appropriate available funding.